A written complaint is filed with Dean of Students Office

Student receives notification letter from Dean of Students Office to meet with conduct officer

Student admits responsibility: Dean of Students Office determines sanctions

Violation determined: Student receives sanctions

Student completes sanctions

*Sanctions are time sensitive. Any overdue sanctions may result in administrative hold.

Case closed: stays on file

File stays on record for 5 years or graduation (whichever comes first)

Student does not admit responsibility: conduct officer proceeds with investigation

Violation not determined

Case Dismissed

If Sanction is Suspension or Expulsion, student may appeal to the University Hearing Board

Hearing Board makes recommendations to Vice President for Student Affairs: Vice President’s decision is final