



THE UNIVERSITY OF ARIZONA

# Dean of Students Office

## ADVISOR INFORMATION

The Student Code of Conduct stipulates that a student may choose to have an advisor of their choice assist them during disciplinary proceedings.

### **What is an advisor?**

The Student Code of Conduct defines an advisor as, “an individual selected by the student to advise him/her. The advisor may be a faculty or staff member, student, attorney, or other representative of the student.” 5-308 E (definitions).

All student respondents and Title IX complainants are allowed to be assisted by an advisor.

### **Who can serve as an advisor?**

Virtually any one person of the student’s choosing may serve as an advisor. In select cases the Dean of Students office may object to an advisor such as when the chosen advisor is involved in the current matter or is otherwise determined to be inappropriate due to conflicts.

An advisor should be readily available; scheduling conflicts cannot unreasonably delay disciplinary proceedings.

Students should complete a Family Educational Rights and Privacy Act (FERPA) release for their chosen advisor.

### **What is the role of an advisor during a conduct meeting?**

The role of an advisor in a conduct meeting is to:

- Support the student.

This may include:

- Consulting with the student during the meeting.
- Suggesting questions for the student to ask.

The advisor is not a participant in the process; they are limited to advising the student and should not present information, make statements, or assert arguments during a conduct meeting. An advisor may not speak for or on behalf of a student. During a meeting, an advisor may quietly speak with or write notes to a student.

### **How can an advisor obtain information about a case?**

In compliance with the Family Educational Rights and Privacy Act (FERPA), office staff can release information about a case with written consent from the student.

