University of Arizona Code of Academic Integrity

Record of Appeal to College Dean

Instructions for College Dean

- 1. For detailed instructions regarding Academic Integrity procedures and specific instructions, refer to https://deanofstudents.arizona.edu/policies/code-academic-integrity under Academic Integrity Procedures III. Appeal to Dean of the College, or contact the Dean of Students Office at 621-7057.
- 2. Schedule the appeal hearing within 15 days of receipt of appeal for this case. The appeal hearing must be concluded and the decision communicated to the student within 30 days of receipt of the appeal.
- 3. Determine if the evidence provided supports a conclusion of a violation.
- 4. If it is determined a violation did not occur, the sanctions imposed must be overturned.
- 5. If it is determined a violation did occur, determine if sanctions imposed by faculty member is/are appropriate, and either uphold the sanctions, or modify as appropriate.
- 6. Notify the student of the outcome of the appeal.
- 7. Send a copy of this form to the faculty member and the Dean of Students Office, Nugent Bldg, Room 100, or email to DOS-Codes@email.arizona.edu).
- 8. PLEASE NOTE to properly fill out this form you must use <u>Adobe Reader</u> or Acrobat 8.0 or greater. If any other PDF viewer is used (such as Apple Preview or Google Chrome PDF viewer) the form will not format correctly and the filled in fields will appear blank when received by our office. **Make sure to save a copy of the completed form on your computer as a back up.**

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College Dean Information		
Name	College	
Campus Address	Campus Phone	
Date Appealed to Dean	Date of Meeting with Faculty	
Date Form Completed	Date of Meeting with Student	
Course of Appeal, including Section		
Faculty Information		
Name	Department	
Student Information		
Name	ID Number	
Summarize the Case:		
College Dean's Findings and Conclusions		
☐ I find that the evidence does not support the conclusion of a violation.		
☐ I find that the evidence does support the conclusion of a violation.		

8/6/2019

Sanction(s) (check applicable)		
☐ Written warning (this form may constitute a written warning)		
☐ Loss of credit for work involved	☐ Reduction in course grade	
☐ Failing grade in course	☐ Permanent notation on transcript	
☐ Revocation of degree	(Temporary notation is not an option)	
☐ Academic Integrity Workshop Completion Deadline: ☐ Fall ☐ Spring(year) Note: There are no workshops available during summer Note: This is a 2 ½ hour Workshop. There is an associated program cost, which will be assessed to the student's	☐ Plagiarism Awareness Workshop Completion Deadline: ☐ Fall ☐ Spring(year) Note: There are no workshops available during summer Note: This is a 2 ½ hour Workshop. There is an associated program cost, which will be assessed to the student's	
Bursar account. Bursar account. Suspension from:		
☐ Program ☐ College ☐	Department	
Length of Suspension: Effective Date:		
Note: If sanction is suspension, consult with the student's academic dean		
□ Expulsion from: □ Program □ College □ Department □ University		
Effective Date:		
Note: If sanction is expulsion, consult with the student's academic dean		
Dean's Signature:	Date:	
Instructions for the Student		
 Review this form and the Code of Academic Integrity at https://deanofstudents.arizona.edu/policies/code-academic-integrity The Dean's decision is final unless the sanction is University suspension or expulsion, transcript notation, or revocation of a degree. The College Dean may grant an option to appeal to the UA Hearing Board under certain circumstances. Refer to the website above for more information. The student has 10 academic days from receipt of the College Dean's decision to submit the appeal to a University Hearing Board. Use the Request for Appeal to University Hearing Board form, which may be found at 		
https://deanofstudents.arizona.edu/sites/default/files/RequestAppeal_to_University_Hearing_Board-AI-writable.pdf 6. Refer to Student Disciplinary Procedures at https://deanofstudents.arizona.edu/sites/default/files/5-403StudentDisciplinaryProcedures.pdf		

8/6/2019